DELEGATE REGISTRATION

SIGN IN/CREATE ACCOUNT

- Login (if you have an existing account) or create a new account **here**
- If you're creating a new account, your account details and password will be sent to your registered email to complete your account creation.

REGISTRATION

- Under the **"ATTEND"** tab, and select **"Register Delegate"**
- Select **"Buy A Pass"**
- Specify the number of each **Delegate Type** (Full Delegate, Young Delegate, Student), you wish to register and click **Proceed**
- Once delegate details* are finalised, select the tick box(es) before the delegate's name(s) and click "**Confirm & Proceed to Payment**".

  *adfest reserves the right to publish delegate information (but not contact information).

  Optional: you can upload your photo for your festival badge OR take your photo at the registration counter upon your arrival.

  Note: For Young Delegate and Student Registrations, supporting documents must be uploaded before you can click "Confirm & Proceed to Payment".

  - Young Delegate Registration: Passport or ID Card for age verification (participant must be born after 20 March 1998)
  - Student Registration: Passport ID, Student ID and Enrolment Certification Letter from the Academic Institution
- Select **"Payment Method"**

  Note: Please ensure that the details you provide for your invoice is accurate as invoices will not be re-issued.
- A confirmation email will be sent after registration is complete

  Note: Registrations are not confirmed until payment is made in full.

ACCOMMODATION RESERVATION

- Delegate must be **Confirmed** with invoice issued before you can book **Accommodation**
- To book accommodation, click the **"Accommodation"** tab
- Select Hotel, Room Type, and complete all hotel requirements
- Your hotel reservation details will be sent to your email

  Note: adfest only books your accommodation on your behalf. The hotel will contact you directly on your confirmation and payment details.

We look forward to welcoming you in Pattaya.

If you need assistance, please contact **Noi@adfest.com**.